

We can offer Apprenticeships or workplace NVQs in:

- Customer Service
- Business Administration
- Health and Social Care
- Management
- Team leading
- Book Keeping
- Supporting Teaching and Learning in Schools

We offer two levels of apprenticeships:

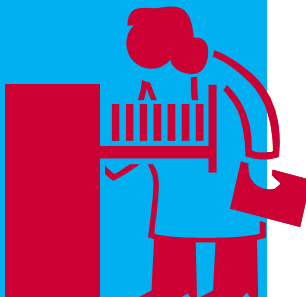
Intermediate Level Apprenticeship

(Level 2) – equivalent to five A*-C GCSEs.

Advanced Level Apprenticeship

(Level 3) – equivalent to two A Levels.

80% of employers feel that apprenticeships reduced staff turnover.



What is a Traineeship?

For businesses able to help 16-24 year olds who are not quite ready for work

- You offer a work placement
- You enable the young person to develop new skills and behaviour
- You provide a real workplace experience and structured opportunity
- You give a meaningful exit interview and reference
- You are not required to pay the trainee but may help with expenses
- We provide work preparation training, English and maths

82% of employers take on apprentices to build the skills capacity within their businesses

Traineeships are very flexible and tailored to the needs of the business and the individual. All training costs are met by Government funding.

Apprenticeships and workplace training — Employer Information

Empowering people through innovative, high quality, accessible learning



Skills & Learning Bournemouth, Dorset and Poole

01202 262300

www.skillsandlearningbdp.co.uk

How does an apprenticeship work?

Step 1: Have a chat with us

Step 2: You create an apprenticeship post and we upload it for you onto the Find an Apprenticeship website.

There are over 500,000 users.

Step 3: You recruit your apprentice, pay them an apprenticeship wage, provide in-house training and we support with the training

What funding is available for training costs?

100% if the apprentice is aged 16-18 years of age

A contribution if the apprentice is aged 19 and over

Apprenticeship Grant for Employers of 16-24 year olds

You may be eligible for a £1,500 VAT free AGE Grant if:

- You employ less than 50 people
- Your apprentice is aged 16 to 24
- You have not employed an apprentice in the last 12 months



Why choose Skills & Learning?

We offer

- Local, personalized support
- Expert, experienced tutors and assessors
- Qualifications in maths, English, ICT, Health & Safety, and Food Safety
- Good permanent employment rates for young people
- Flexible and creative training to suit your needs

